



TEXAS CHAPTER

**THE
WILDLIFE
SOCIETY**

Established 1965

CHAPTER BYLAWS

Last amended: January 2025

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ARTICLE I. NAME, AREA, AND AFFILIATION

Section 1. Name - The name of this organization shall be the Texas Chapter of The Wildlife Society, hereafter referred to as 'The Chapter'.

Section 2. Area - The Chapter shall have as its area of organization the State of Texas.

Section 3. Criteria for Affiliation - The Chapter shall conform to Bylaws, Code of Ethics, objectives, policies and positions as adopted by The Wildlife Society, Inc. hereafter, The Wildlife Society, Inc., will be referred to as The Society). The Chapter shall be administratively a part of the Southwest Section of The Society.

ARTICLE II. OBJECTIVES

Section 1. Vision Statement -
Resilient ecosystems where wildlife and people thrive.

Section 2. Mission Statement -
Empower wildlife professionals to advance conservation through science, community, and professional excellence.

Section 3. Objectives - Consistent with the objectives of The Society, The Chapter objectives are:

1. To promote professions related to conservation and management of wildlife resources.
2. To disseminate information to the public concerning wildlife research, management, and conservation.
3. To bring to the attention of The Society notable achievements in wildlife research, management and conservation in Texas.
4. To support wildlife management and resource conservation actions beneficial to Texas recreational, economic, and environmental interests, consistent with available resources.

Section 4. Implementation - To aid in the achievement of these objectives, The Chapter proposes to:

1. Provide opportunities for better liaison among Chapter members and administrative units of The Society.
2. Evaluate and respond to positions and actions that could affect wildlife or its habitats.
3. Recognize and commend outstanding achievements in maintenance, restoration and enhancement of wildlife habitats in Texas.
4. Focus the aims and objectives of The Society upon wildlife needs, problems, and events in Texas.
5. Encourage communications between Chapter members and non-members to facilitate understanding and effectiveness of research and management of Texas' wildlife resources.

ARTICLE III. CHAPTER YEAR

The Chapter operating and fiscal year shall begin at the conclusion of the Annual Membership Meeting. The Chapter's financial reporting year must follow The Society's calendar year schedule.

ARTICLE IV. MEMBERSHIP

Section 1. Voting Member - Voting membership in The Chapter shall be available to anyone who resides or conducts professional activities within the organizational area of The Chapter (Article I, Section 2) and has paid dues for that operating year to The Chapter (Article IV, Section 6). Only Voting Members may hold office in The Chapter, vote on official matters affecting The Chapter, and officially represent The Chapter on business of The Society by Board or Officer appointment.

Section 2. Other Member - Other membership in The Chapter shall be available to any person who resides and works outside of The Chapter's organizational area (Article I, Section 2), has paid dues for the operating year to The Chapter, has an interest in the objectives and activities of The Chapter. Other Members shall be entitled to all rights, privileges and responsibilities of Chapter membership, and will have voting privileges in Chapter elections only.

Section 3. Charter Member - Voting and Other Members in good standing on the membership rolls as of 30 April 1965 shall be considered Charter Members.

Section 4. Honorary Life Member - Honorary Life Members of The Chapter shall be persons selected for life by the Honorary Life Membership Committee to be thus recognized for their contributions to wildlife conservation and management. An Honorary Life Member need not pay Chapter dues. Honorary Life Members shall have the same rights and privileges as Voting Members (Article IV, Section 1).

Section 5. Life Member - Life membership in The Chapter can be obtained with a one-time dues payment. Initially, the dues amount will be \$350, but the amount can be changed as described in Article IV, Section 6. Life Members shall have the same rights and privileges as Voting Members (Article IV, Section 1).

Section 6. Dues - Annual Dues, as assigned by the Executive Board,, shall be payable by each member to the Treasurer no later than the annual business meeting. Annual Dues also may be paid to The Society's headquarters along with Section and Society dues, and subsequently will be remitted to The Chapter. Any change to the Annual Dues must be voted on by the membership and reported to The Society by April 30.

Section 7. Resignation - Members may resign membership at any time by giving notice to The Chapter's Secretary, or will be considered to have resigned if Annual Dues are not paid.

Section 8. Reinstatement - Persons who are dropped from the rolls of The Chapter for non-payment of Dues or resignation may be reinstated into membership in The Chapter upon re-application and payment of appropriate dues.

ARTICLE V. ELECTIONS AND OFFICERS

Section 1. Nominating and Elections Committee - The 3-member Nominating and Elections Committee, selected by the Executive Board (Article VII, Section 1) of The Chapter, shall prepare a slate of at least 2 candidates for each of the elective positions, namely: Vice President, Secretary, and Board Member at Large from The Chapter voting membership.

A - All nominees must be Voting Members (Article IV, Section 1). All nominees must be Active Members of The Society.

B - Prior approval shall be obtained from said candidates.

C - Nomination slate shall be submitted to the membership at least 30 days prior to issuing the official ballot.

D - Additional nominees may be added to the Nominating and Elections Committee's slate upon the signed support of 6 or more members, provided prior approval has been obtained from each nominee.

E - A member may be elected for no more than 2 consecutive terms in the same elective position.

Section 2. Balloting - Official ballots shall be distributed to members at least 30 days prior to the annual Chapter meeting, and Ballots shall be received from the members by the Chair of the Nominating and Elections Committee at least 1 week prior to the annual Chapter meeting and shall be counted by the Nominating and Elections Committee. For ballot counting purposes, the President shall appoint a replacement for any member of the Nominating and Elections Committee who has been nominated for an office.

A - Members in arrears shall forfeit their rights to vote during the period of their delinquency.

B - The candidate receiving the largest number of votes on the ballot shall be declared elected. No one may hold more than 1 elective position simultaneously.

C - In the event of a tie, the selection shall be made by a majority vote of the Executive Board

Definitions –

EXECUTIVE OFFICERS – Executive Officers of The Chapter shall consist of President, President-Elect, Vice President, Past President, Board Member at Large, and Secretary.

EXECUTIVE BOARD – Includes Executive Officers and Other Executive Positions (Archivist, Treasurer, and Executive Director)

CHAPTER LEADERSHIP BOARD – Includes the Executive Officers, Other Executive Positions and all Committee Chairs.

Section 3. Executive Officers and Other Executive Positions – Executive Officers of The Chapter shall consist of President, President-Elect, Vice President, Past President, Board Member at Large, and Secretary. The Vice President, President-Elect, President, and Past President shall serve in succession one year in each position. The Vice President shall be elected to that office and succeed to the President-Elect position after one term of office and the President position after two terms of office and success to the Past President position after three terms of office. Non-voting executive positions are Archivist, Treasurer, and Executive Director. The Executive Board shall consist of the Executive Officers (President, President-Elect, Vice President, Past President, Board Member at Large, and Secretary) and the non-voting executive positions (Archivist, Treasurer, and Executive Director). Executive Officers and Executive Board members must maintain Active Membership in The Society. Their duties are:

A - **PRESIDENT** - The President shall have general supervision of The Chapter officers, shall appoint, with the advice of the Executive Board, Chairs of all regular and special committees, shall preside as Chair at meetings of the Executive Board, and shall be an ex officio member of all committees, except the Nominating and Elections Committee. The President may represent The Chapter or appoint alternate representatives to other Chapter, Section, or Society boards, committees, or meetings.

B - **PRESIDENT-ELECT** - The President-Elect shall assume the duties of the President in the absence or upon the inability of the President to serve and shall perform any duties assigned by the President. In the event the President-Elect cannot serve in the President's absence, the Vice-President shall serve in the President's absence. The President-Elect shall succeed to the President position after one term of office.

C - **VICE PRESIDENT** - The Vice President shall perform any duties assigned by the President and shall prepare to succeed to the President-Elect position after one term of office.

D – PAST PRESIDENT – The Past President shall perform any duties assigned by the President and shall complete any programs, projects or Chapter needs in their final term of office.

E - SECRETARY - The Secretary shall be responsible for the files and records of The Chapter. Duties shall include the recording of the minutes of all meetings, correspondence, and the issuance of meeting minutes.

F - BOARD MEMBER AT LARGE - The Board Member at Large shall perform any duties assigned by the President; and may serve on committees, but not be a committee chair. The Board Member at Large shall serve as liaison between the general membership and other Executive Board members.

G - ARCHIVIST - The Executive Board shall appoint an Archivist whose duties shall be to hold all records, documents, and other materials of historical value; to dispose of these records and documents, after approval by the Executive Board, which have no historical value; and to be familiar with all official actions of The Chapter so as to provide guidance in maintaining continuity of operation from one administration to the next.

H - EXECUTIVE DIRECTOR - The Executive Board may hire an Executive Director to monitor legislative activities and provide input to the legislature and related entities based on Executive Board directives and consistent with established policies of The Society and The Chapter. The Executive Director would be hired on an annual contract basis at the discretion of the Executive Board, with a salary and operational budget proportional to expected duties. The Executive Director would serve as co-chair of the Conservation Affairs Committee. The Executive Board may assign other duties. The selection of an Executive Director shall be made by a two-thirds (2/3rds) vote of the Executive Board and terminated by a majority vote of the Executive Board.

I - TREASURER - The Executive Board shall appoint a treasurer who shall be responsible for all Chapter funds including the receipt and disbursement of funds. The Treasurer shall submit complete financial reports at each scheduled meeting of the Executive Board.

Section 4. Term of Office - The Term of Office for Officers and Board Members is 1 Chapter Year. The Executive Director, Archivist and Treasurer shall serve for an indefinite term at the will of the Executive Officers.

Section 5. Vacancies - If the office of President is vacated for any reasons, the President-Elect shall assume the duties of the President for the balance of the unexpired term of the President. If the office of President-Elect is vacated for any reasons, the Vice President shall assume the duties of the President-Elect for the balance of the unexpired term and then assume the duties of the President at the next term of office. All other vacancies in any unexpired term of an elective office shall be filled through appointment by the Executive Board. An appointed Vice President shall serve only until the next scheduled Chapter election where the membership shall elect a new Vice President and President-Elect.

Section 6. Termination of Officers - An Officer may resign at any time upon written notice to the Secretary. Such resignation shall take effect on the date the notice was delivered to the Secretary, unless another date is specified in the notice of resignation. No acceptance of such resignation shall be necessary to make it effective.

A - OFFICERS MAY ONLY BE REMOVED FOR CAUSE - An Officer may only be removed for cause by a two-thirds (2/3rds) vote of the Officers OR as listed here:

- i. Has been censured or been censured and suspended from membership in The Society in accordance with TWS Code of Ethics;
- ii. Has been found to have breached a material and/or fiduciary duty owed to The Chapter as an Officer;
- iii. Has engaged in improper conduct or conduct contrary to the best interests of The Chapter;
- iv. Has knowingly violated these Bylaws;
- v. Has missed two (2) or more Executive Board meetings in any Chapter Year without notifying the President;

- vi. Has been declared of unsound mind by a final court order; or
- vii. Has been convicted of a felony.

ARTICLE VI. MEETINGS

Section 1. Regular Membership Meetings - An Annual Membership Meetings shall be held at such times and places as determined and published by the Executive Board.

A - ANNUAL MEETING - The Annual Membership Meeting (known as the Membership Meeting) shall be for the purposes of electing or installing officers, receiving reports of officers and committees, and for any other business that may arise.

B - MEETING NOTICE - Members must be notified at least 1 month prior to Annual Membership Meetings.

C - QUORUM - Quorum for the Annual Membership Meeting of The Chapter shall be over 50 percent of the membership or 10 members in good standing, whichever is less.

D - MEETING RULES - Order of business and parliamentary procedure at Chapter meetings shall follow the latest revision.

E - BYLAWS - Chapter Bylaws shall be available for inspection during every meeting.

Section 2. Special Meetings - Special Meetings may be called by the Executive Board at any time, provided due notice and the purpose of the call is given.

A - Only items listed in the call for a Special Meeting shall be acted upon at the special meeting.

B - MEETING NOTICE - Members must be notified at least 10 days prior to special meetings.

C - QUORUM – A Quorum for Special Meetings shall be over 50 percent of the membership or 10 members in good standing, whichever is less

Section 3. Executive Board Meetings - The Executive Board may meet as often as required but shall meet at least quarterly.

A - NOTICE - Meetings shall be conducted at a time and location designated by the Executive Board. Executive Board Members must be notified at least 1 month prior to Executive Board Meetings.

B - QUORUM - A majority of the board members shall constitute a quorum.

C - TIE - In the event of a tie on the Executive Board, the ED shall cast the tie breaking vote.

Section 4. Board Action without Meeting - If board action is required before a meeting can be called or the matter does not warrant calling a special meeting, board action may be taken without a meeting.

A - Action may be taken by phone or email by an affirmative vote of a simple majority of the voting members of the board. Such an action must be reported to the entire board within one day of taking the action.

ARTICLE VII. MANAGEMENT AND FINANCES

Section 1. Executive Board - The Chapter shall be governed by an Executive Board composed of its Officers and Archivist, Treasurer and Executive Director.

A - CONDUCT - The Executive Board ('Board') shall conduct its affairs in conformance with the provisions of these Bylaws, and those of The Society. The Board is authorized to act for The Chapter between meetings and shall report its interim actions to the members at each succeeding membership meeting. Any Board action may be overridden by two-thirds of the Voting Members attending a membership meeting.

B - ATTENDANCE - Members may attend Board meetings but may participate therein only when asked to do so, and they may not vote at such meetings.

Section 2. Finance - Funds of The Chapter shall be under the supervision of the Executive Board and shall be handled by the Treasurer. The financial records of The Chapter shall be periodically examined by the Audit Committee (ARTICLE VIII, Section 3G).

A - The Treasurer need not be bonded.

B - Funds shall be derived from dues, special assessments, work projects, publications, special activity sales, and contributions.

C - Funds shall be placed in a federally insured bank, savings and loan association, and/or investment corporation.

D - Signature Authority - The Treasurer and Executive Director must be the authorized signer on The Chapter's bank account. At least one other Board member, designated by the Board, can also be an authorized signer on the account. The Treasurer shall sign all checks, drafts, or other instruments for payment of chapter money or notes up to \$5,000.00. For any payment of \$5,000.00 or greater, the President must provide written authorization in advance, and the payment instrument must be co-signed by the Treasurer and the other designated authorized signer. If the Treasurer is unable to sign, the designated Board member will sign all payment instruments under the \$5,000 limit.

Section 3. Reports - Within 20 days after an election or other official action(s) the Secretary shall report such action(s) to the Executive Director of The Society, the Southwest Section Representative, and the Southwest Section President. An Annual Report and activity time sheets from the Secretary shall be forwarded to these same parties at the end of The Chapter Year or by January 31st. A statement of calendar-year income and expenses, together with starting and ending balances, must be submitted by the Treasurer to the Executive Director of The Society by January 31 of each year for federal tax reporting by The Society office.

Section 4. Files - The Chapter shall maintain a file containing; Bylaws of The Society, the Southwest Section, and The Chapter; minutes of all regular and special meetings of the membership and of the Executive Board; correspondence pertinent to Chapter affairs; all committee reports; financial statements and records; and all other materials designated as pertinent by the Executive Board. A "procedure for filing" shall be kept in The Chapter file for the guidance of each succeeding Secretary. A Chapter "Operations Manual" provided by The Society will be maintained by The Chapter President and a written record of transfer of this manual to the Incoming President will be maintained, and The Society will be notified of each such transfer.

Section 5. Resolutions, Position Statements, and Public Statements –

Definitions –

POLICY – the existing body of principles found in the bylaws, minutes of previous executive board and membership meetings, previous position statements, and resolutions. Policy is broader than statements and resolutions in that it provides direction rather than specific action.

POSITION STATEMENT – describes The Chapter’s position on a specific issue. A position statement recommends action and is primarily for internal documentation of The Chapter’s position on a specific issue.

PUBLIC STATEMENT – a position statement in format suitable for external distribution (i.e. letters, formal comments, testimony, etc.). Public statements are intended to stimulate action on a position of the on a specific issue.

RESOLUTION – A formal statement of a decision or opinion by The Chapter.

A - The Chapter may formulate and issue public statements expressing the position of The Chapter on matters of concern to the public and TWS members. The Conservation Affairs Committee shall:

1. Review legislative proposals, administrative regulations, environmental assessments and impact statements, and other subjects or issues affecting wildlife or wildlife habitat within the organizational area of The Chapter and make recommendations to the Executive Board for any action that should be taken by The Chapter. The Chair may ask any Chapter member to assist with reviews;
2. Prepare white papers, letters, position statements, public comments, etc. on critical wildlife issues and other subjects or issues affecting wildlife or wildlife habitat within the organizational area of The Chapter and submit such items to the Executive Board for approval;
3. Receive proposed position statements, resolutions, and public comments from two or more Chapter members at any time, and shall prepare, submit, and recommend action on such proposals to the Executive Board in accordance with Article.

B - PROCESS – Two or more members may submit resolutions or position statements to the Conservation Affairs Committee for possible consideration by The Chapter. The process for review of proposals, from Chapter Members is as follows:

1. The Conservation Affairs committee shall -
 - i. Acknowledge receipt of such proposals within ten (10) calendar days of receipt.
 - ii. Make official notice of such proposals to The Chapter and Executive Board within fifteen (15) calendar days from the date of acknowledgement of receipt.
 - iii. Receive and catalog comments and responses from Chapter members on such proposals, including counterproposals, for fifteen (15) calendar days following the date of notice.
 - iv. Review member comments and responses and prepare, submit, and recommend action on such proposals to the Executive Board in accordance with sub-paragraph (a)(3).
2. Proposals from Chapter members shall –
 - i. State the reasons for the proposal.
 - ii. State the requested action by the committee.
 - iii. Be signed by two or more Chapter members who are in good standing.
 - iv. Be written as a draft position statement, resolution, or public comment to be promptly submitted by the committee.
3. Emergency proposals from Chapter members may be declined or accepted at the discretion of the committee.

C – TRANSMISSION - Chapter membership, The Wildlife Society, the Southwest Section Representative, and the Southwest Section President must receive copies of any Resolution or Position Statement within 15 days of such action.

D - EXECUTIVE STATEMENT - Actions falling within previously established Chapter policies may be carried out by any Chapter officer upon approval of the Executive Board. On issues where there are no previously established Chapter policies and that demand action on a reasonably short notice, the President, or

designated representative, may present a Public Statement on behalf of The Chapter provided that : 1) the concept of the statement be brought to the Executive Board's attention and is accepted by it prior to public issuing of the statement; and 2) copies of the statement are sent to the membership within 15 days after public issuing of the statement. Furthermore, The Chapter may issue statements pertaining to subjects in its locale: 1. when the content of the statement falls within the established policy of The Society; and b) in the absence of existing position statements by The Society.

E - CONTINUANCE - The Chapter will not issue statements that may be in conflict with the policy of The Wildlife Society without prior approval of the Society's Council. All statements will follow the Policy Guidelines (<https://wildlife.org/policy/>).

ARTICLE VIII. COMMITTEES

Section 1. Appointments - The Chapter President and President-Elect shall consider suggestions of the Executive Board in appointing chairs and chairs-elect, respectively, of all regular standing committees, except the Nominating and Elections Committee (Article V, Section 1), and all special committees. Committee chairs shall complete their committees with the President's assistance. All committee chairs shall submit a written summary of committee activities to the President and the Secretary before the beginning of The Chapters Annual Chapter Membership Meeting or at Special Meetings called by the Executive Board with proper notice given (Article V, Section 2).

Section 2. Structure and Operation - To provide continuity from year to year, each standing committee may include a Committee Chair-Elect (appointed by the President-Elect) who will serve in this capacity for one year prior to becoming Chair of that committee. In the event a Committee Chair-Elect is not available to assume chairmanship of the committee, another Chair may be appointed by the President.

Section 3. Duties of Standing Committees:

A - ACTIVITIES - This committee shall provide continuing education opportunities for members and educational outreach opportunities for non-members on pertinent natural resource topics.

B - AUDIT - This committee shall consist of a chair and at least 2 additional members. It shall review the financial records and support documents of the Treasurer at least annually. The committee also shall review these records and documents prior to any change in the office of the Treasurer.

C - AWARDS - Promote a positive image of The Chapter by publicizing The Chapter's activities and accomplishments. Order awards to be distributed at the annual awards banquet and take photographs of all award winners.

D - CERTIFICATION - Promote certification and professional development of Chapter members.

E - COMMUNICATION - Promote a positive image of The Chapter by setting up The Chapter's display at natural resource meetings, distributing The Chapter's information brochures, and pursuing other opportunities to increase The Chapter's visibility. The Newsletter, Social Media, and Webinar sub-committees fall under Communications Committee.

- i. NEWSLETTER - The Newsletter sub-committee is responsible for the production of The Chapter newsletter. The chair of this subcommittee shall be the Newsletter Editor. The Committee shall publish at least 4 newsletters per year.
- ii. SOCIAL MEDIA - The Social Media sub-committee is responsible for managing the social media accounts of The Chapter.

- iii. WEBINAR - The Webinar sub-committee is responsible for hosting the Webinars for The Chapter.

F - CONSERVATION AFFAIRS COMMITTEE - This committee is responsible for reviewing conservation issues, legislative proposals, administrative regulations, environmental assessments, and other subjects or issues affecting wildlife or wildlife habitat. (Additional Committee process defined in Article VII, Section 5)

G - COTTAM AWARDS - Recognize and promote outstanding student research efforts, recognize the contributions of Clarence Cottam to Texas wildlife conservation and education, and coordinate and promote student involvement in the Cottam Award competition associated with the Annual Meeting.

H - DIVERSITY & INCLUSION - Shall assess and support the population of diverse professionals who are members of The Chapter by fostering a culture of inclusion, equity, and relevancy to wildlife professionals and Texans as a whole.

I - EXCELLENCE IN WILDLIFE CONSERVATION - Provide recognition of exemplary wildlife conservation efforts by soliciting nominees and choosing recipients for the Outstanding Achievement Award, Land Stewardship Award, and Educator of the Year Award.

J - EXHIBITS - Raise money for The Chapter and promote interaction with like-minded organizations and commercial entities by organizing exhibits and displays at the annual meeting.

K - FINANCE - Raise money for The Chapter by soliciting sponsorships for the annual meeting, conducting a raffle at the annual meeting, and developing other fund-raising programs.

L - HONORARY LIFE MEMBERSHIP - This committee awards Honorary Life Memberships to The Chapter based on an individual's achievements and contributions to wildlife conservation and management. The Committee shall consist of 3-5 Chapter members of whom at least 1 shall be an Honorary Life Member of The Chapter. The Committee may annually select individuals to receive this honor. Selection shall be based on the individual's achievements and contributions to wildlife conservation and management. Recognition of the individuals to be thus honored shall be kept confidential until the Awards Banquet of the Annual Meeting.

M - INFORMATION AND TECHNOLOGY - This committee is responsible for maintaining The Chapter website and The Chapter email listserv group.

N - JAMES G TEER CONSERVATION LEADERSHIP INSTITUTE – The umbrella committee for The Chapter's educational programs. The committee will be co-chaired by a steering/finance director and chairs of the Wildlife Conservation Camp, the Early Career Professional Program, and other programs that are active that year.

- i. EARLY CAREER PROFESSIONAL PROGRAM - This committee runs the James G. Teer Conservation Leadership Institute Early Career Professional Program.
- ii. WILDLIFE CONSERVATION CAMP - This subcommittee runs the [Wildlife Conservation Camp](#), put on each summer by The Chapter.

O - LOCAL ARRANGEMENTS - Coordinate logistics of the annual meeting by working closely with contact persons at the hotel/convention center and The Chapter's Program, Student Activities, Activities, and Exhibits committees.

P - MEMBERSHIP - This committee shall encourage the maximum number of qualified persons residing or working within The Chapter's organizational area to become members of The Society, the Southwest Section, and The Chapter. In addition to non-student members, the Membership Committee shall include at least one member from each student chapter chartered and recognized by The Society within the State of Texas.

Q - NOMINATING AND ELECTIONS - The Nominations committee prepares a slate of two candidates for each of the six elected positions. Elections are conducted in accordance with The Chapter bylaws. See Article V, Section 1.

R - PHOTO, ART, AND VIDEO - Promote and conduct the photo, art, and video contest at the annual meeting. Coordinate the contest's logistic needs with the Local Arrangements Chair.

S - PROGRAM - This committee shall arrange programs of the annual meeting and provide the President with a proposed agenda for the Annual Meeting at least 2 months prior to the meeting date. The Program Committee shall provide abstracts of papers presented at the Annual Meeting.

T - PUBLICATION AWARDS - Provide recognition of quality publications of Chapter members.

U - SCHOLARSHIPS - Recognize and promote professional development and academic excellence in The Chapter's student membership by distributing scholarship funds to outstanding students and seeking to increase funds in The Chapter's scholarship program.

V - SITE SELECTION - This committee shall be responsible for selecting the site for the Annual Meeting to be held the second year following the appointment of the committee chair. It shall investigate the advantages and disadvantages of each site considered with reference to travel distance for the majority of the membership, availability of meeting facilities, recreational and educational opportunities, and other pertinent factors. The site selected shall be approved by the Executive Board and reported to the membership at the first Annual Meeting following appointment of the Chair. Either the President-Elect or the Vice President shall serve on this committee.

W - STUDENT ACTIVITIES - Promote professional development of wildlife students and student involvement in The Chapter by organizing and conducting the Spotlight on Student Chapter, Quiz Bowl, Student Poster Competition, Outstanding Wildlife Student Recognition, Student Breakfast, Texas Student Chapter of the Year, and Student Plant ID competition.

Section 4. Accountability - All committees shall be accountable to the Executive Board, under the general supervision of the President.

Section 5. Tenure - All committees shall serve until new committees are appointed in their stead or until the duties assigned to the committee have been discharged.

Section 6. Ad Hoc Committees or Task Groups - Ad hoc committees are formed for a particular and specific short-term purpose. Additional committees or a task group may be formed by the Executive Board as needed to address specific tasks or purposes.

ARTICLE IX. AMENDMENT TO BYLAWS

Section 1. Procedure - Updates to these Bylaws may be revised or amended by a majority of The Chapter members voting as outlined below:

A - REVISIONS TO BYLAWS – Revisions to these Bylaws will be collected by the Executive Board, considered, and incorporated as needed. Members may submit suggestions for this review.

B - AMENDMENTS – Each subsequent revision of the Bylaws is done at the Executive Board level, thus resulting in an Amendment of the Bylaws.

C - APPROVAL BEFORE VOTE - To ensure consistency, continuity, and adherence to Society guidelines, the initial Bylaws and any subsequent amendments must be submitted in writing for review by the Society prior to vote by Membership.

D - NOTIFICATION - Members must be notified at least 30 days in advance that proposed adoption of Bylaws or amendments are to be considered. Notice must be in written form via conventional mail, email, or other equivalent means.

E - MEMBERSHIP VOTE - Bylaws shall be adopted (or amended as described above) by a majority vote of members.

Section 2. Conformance - No amendment to these Bylaws shall be enacted that results in a conflict with The Society Bylaws. If these Bylaws are revised, the new revision must be approved by The Society before becoming effective.

ARTICLE X. DISSOLUTION

Upon dissolution of The Chapter of The Society, its Executive Board shall transfer all assets, accrued income, and other properties to The Council of The Society with the understanding that said assets will be held for a maximum of 5 years from the date of dissolution of The Chapter, for redistribution to another chapter that may be established in approximately the same geographical area within said 5-year period. If another chapter is not established within said area and period of time, The Society Council may use or distribute all assets, accrued income, and other properties as best determined by The Council in accordance with Society Bylaws.